

Renville County West School District

School Year 2020-2021 Return to School Plans



Our Purpose

To ensure every RCW student receives an equitable education and has equitable access to learning and instruction during the COVID-19 pandemic.

To support families, students, and teachers in providing kids the structure that makes the most sense for our community.

- It is the district's intention to use the recommendations of the Centers for Disease Control, Minnesota Dept. of Health, Minnesota Dept. of Education, The Regional Centers for COVID Response, and Renville County Health and Human Services (CDC, MDH, MDE, RCCR and RCHHS) when considering transitioning between any of the phases.



All-In Learning Plan

School Year 2020-2021



5 Phases of RCW COVID Modes of Delivery Transition Plan

| Phase (based on formula from MDH and MDE) | Phase 1: Rating number 0-9 | Phase 2 : Rating number 10-19 | Phase 3: Rating number 20-29 | Phase 4: Rating number 30-49 | Phase 5 : Rating number 50+ |
|---|--|---|--|---|--|
| Gr. 9-12 w/ a few exceptions | Block Mondays - Fridays: 1 week would have pds. 1-4 three day and pds. 5-8 two days. The next week would have pd. 1-4 two days and pds. 5-8 three days. | Hybrid: Alternating Blue and Gold Weeks for virtual/live attendance | Hybrid: Alternating Blue and Gold Weeks for virtual/live attendance | Distance Learning: All of 9-12 following remote block scheduling. | Distance Learning: All of 9-12 following remote block scheduling. |
| Gr. 6-8 w/ a few exceptions | Block Mondays - Fridays: | Hybrid: Alternating Blue and Gold Weeks for virtual/live attendance | Hybrid: Alternating Blue and Gold Weeks for virtual/live attendance | Distance Learning: All 6-8 students following remote block scheduling. | Distance Learning: All 6-8 students following remote block scheduling. |
| Gr. 3-5 w/ a few exceptions | In-house: Minimal transitions and no cross cohorts | In-house: No transitions /no cross cohorts. Class size reduction through use of additional classrooms & para support for independent work time as teachers connect virtually and transition amongst cohorts | In-house: No transitions and no cross cohorts. Class size reduction through use of additional classrooms & para support for independent work time as teachers connect virtually and transition amongst cohorts | Hybrid: Alternating Blue and Gold Weeks for virtual/live attendance | Distance Learning: All students 3-5 with modified DL schedule |
| PreK-Gr. 2 | In-house: PreK attends on days for which they are registered. K-2 students attend daily in cohorts w/ minimal transitions and no cross cohorts | In-house: PreK attends on days for which they are registered. K-2 students attend daily in cohorts w/ no transitions and no cross cohorts | In-house: PreK attends on days for which they are registered. K-2 students attend daily in cohorts w/ no transitions and no cross cohorts | In-house: PreK attends on days for which they are registered. K-2 students attend daily in cohorts w/ no transitions and no cross cohorts | Distance Learning: All students PreK - 2 with modified DL schedule |



Health Screening/Masks

- Please screen your child each morning for:
 - Temperature of 100 degrees or higher
 - Cough, shortness of breath, chills, muscle pain, sore throat, etc.
- Each student will receive two cloth masks (one from MDE and one donated from First Security Bank) .
- The First Security mask will be distributed on the first day of school during their 1st class period. The MDE mask will be distributed when we receive it.
- Please wear your own mask to school on the 1st day



Grades PreK - 4th

School Year 2020-2021



Pre-K - 4th grade School Protocols: In the Morning

- Students can enter the building starting at 7:50.
 - When they enter the building they must wear a facemask.
 - Grades PreK & K will eat breakfast as a class at 8:30
 - Grades 1-4 will have an option to go get breakfast in the Cafeteria (Grab and Go).
 - Students will go right to their class to eat their breakfast, or out to the playground for morning recess. No hanging out in the halls.
- Grades **Pre-K - 2nd Grade** (Non-Bus Riders): Will enter through Door #7 (South entrance with Jaguar Head).
- Grades 3rd-6th (Non-Bus Riders): Enter through Door #5 (Library Entrance).
- All Bus Riders: Enter through Main Entrance.



Elementary Virtual Learners

- All teachers will provide direct instruction daily using virtual or live streaming of classroom instruction.
- Students will focus on core classes reading, math, science and social studies.
- Google Classroom will be the main learning management system/platform to disseminate materials to students.



Grades 5th - 12th

School Year 2020-2021



Middle/High School: 5th - 12th Grade

- Google Classroom will be our primary learning management system. Students are required to be in attendance for each scheduled class on every school day. The MS/HS will use a modified block schedule throughout the school year regardless of what mode of delivery we are in. Students who are unable to attend classes in-house, due to possible exposure and a need to quarantine or underlying health risks, will attend virtually following the same schedule. Attendance will be noted by the teacher for each period through a shared link, such as Zoom or Google Meet, and completion of work within the assigned time frame will support a positive attendance status for students. *Call-ins will not be an option.*
- Zoom/Google Meet invitations will be set up as by teachers and paraprofessionals assigned to such duties.
- Students will have access to their teachers through email, phone, Google Classroom, and Zoom.



High School: 5th - 12th Grade

- Students can enter the building starting at 7:50.
 - When they enter the building they must wear a facemask.
 - They will have an option to go get breakfast in the **small gym** (Grab and Go)
 - 5th grade will go to the cafeteria for their breakfast.
 - Students will go right to their 1st period class. No hanging out in the halls.
 - Grades **7th-12th** (Non-Bus Riders): Will enter through Door #1 (North Entrance by the Gyms).
 - Grades 3th-6th (Non-Bus Riders): Enter through Door #5 (Door by the Nurses Office).
 - All Bus Riders: Enter through Main Entrance.
- Bells/Transitions will be staggered. 3 Bells for grade 6-12
- Device distribution will be done during the first week of school for those that are not virtual learners.
- All other protocols will be taught in the first week of school.
 - Lunchroom
 - Bathroom/water breaks
 - Transitions
 - ETC.



| Block Times | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------|------------------|--|--|-----------------------------|---------------------------------------|
| 8:28- 8:45 | Advisory/E&I/SEL | Advisory/E&I/SEL | Advisory/E&I/SEL | Advisory/E&I/SEL | Advisory/E&I/SEL |
| 8:48 - 10:04 | pd. 1 | pd. 5 | pd. 1 | pd. 5 | pd. 1 |
| 10:07 -11:23 | pd 2 | pd 6 | pd. 2 | pd 6 | pd. 2 |
| Lunch 11:25 12:15 | | | | | |
| 12:18 - 1:34 | pd. 3 | pd. 7 | pd. 3 | pd. 7 | pd. 3 |
| 1:37 - 2:53 | pd 4 | pd 8 | pd. 4 | pd 8 | pd. 4 |
| | 2:56 - 3:25 | Student Planner Time : Office hours | Staggered dismissals 1st bus inner loop #9,14,12 -3:00 | 2nd bus loop #4,8 - 3:10 | 3rd outer bus loop - #9,14,12 3:25 |

Transportation Plan

School Year 2020-2021



All In Plan:

- Each bus will run two separate routes (blue and gold) in the morning and in the afternoon.
 - Blue Routes will be picked up and dropped off First and then Gold Route would follow.
 - Gold Routes will be dropped off first in the afternoon, and Blue routes will follow.
- Students that are in the town of Renville will have to get to school on their own by either walking, riding bike, driving themselves, or getting a ride.
- Students who arrive prior to the school start time must report to their classroom immediately. Please keep this is mind when dropping off your child.
- Students will not be able to enter the building until 7:50 a.m. per student handbook.
- Please do not use the bus zones to drop off or pick up your child/children. Please use the 3rd St along the curb to drop off and pick up students. Thank you!



Hybrid Plan:

This is most directly related to MS/HS students as the incidence for elementary level hybrid is small, however, it could occur in specific but unlikely cases.

- 2 Routes: Blue and Gold Routes - If students are in a hybrid mode of instruction it is a Blue week, then blue list students will be transported. The gold list students will be transported on Gold weeks.
- Students that are in the town of Renville will have to get to school on their own by either walking/biking, driving themselves, or getting a ride.
- Students who arrive prior to the school start time must report to their classroom immediately. Please keep this in mind when dropping off your child.
- Students will not be able to enter the building until 7:50 a.m. per student handbook.
- Please do not use the bus zones to drop off or pick up your child/children. Please use the 3rd St along the curb to drop off and pick up students. Thank you!



Renville Walkers:

We know this may be an inconvenience for some, but this was the only way to make transportation possible if we go to hybrid mode.

- There will be 2 cross locations along Highway 212
 - 3rd Street East: This will be the area to cross safely for those students who live south and east in the town of Renville.
 - 2nd Street West: This will be the area to cross safely for those students who live south and west in the town of Renville.
- We will have Crossing Guards at each of the locations to help students cross the road safely
- The Crossing Guard will be there:
 - Morning: 7:45 - 8:30am
 - Afternoons: 3:15 - 4:00pm



Bus Protocols/Rules

- Must wear face masks
- Students will use hand sanitizer when boarding the bus.
- It is requested that parents take temperatures of their children prior to sending them to the bus stop. Please do not send your child/children if they have a temp that exceeds 100.
- Students must stay seated in assigned seats in family pods the whole time. No moving or standing on the bus.
- Whisper voices when talking.
- Seating assignments will be arranged to fill up the bus from back to front.
- Getting off the bus, students will unload front to back.
- End of Day Release - Gold routes will be released first (Loading bus at 3pm).
 - Walkers/ parent pick-ups will be release 2nd (At the final bell).
 - Blue route riders will be released once Gold bus routes get back.
- If a bus driver gets sick, we will ask you to transport your own child until a replacement can be found for the driver.

*The school reserves the right to remove a student from riding the bus if they violate established protocols.



Student Attendance

School Year 2020-2021



Attendance: Regular attendance is required in every phase of instruction. JMC attendance reminders will go out.

We will be taking attendance daily no matter what mode of delivery is in effect.

Grades PreK-4: Google Classroom/Zoom

Grades 5-12: Check-in will be required for attendance. This will be done through Google Classroom, Zoom Meetings,

If your child is not well enough to attend virtually and doesn't log into direct instruction on any given day, a parent call must be made to the office in order for that absence to be considered as excused. When calling the office regarding attendance, please leave information on the attendance extension # 1. State date of the attendance concern, name of the student and brief explanation.



Parent Communication Pathways

School Year 2020-2021



Communication Pathways *cont.*

- Weekly communication letters sent via JMC messenger system to primary contacts with any updates in distance learning
- RCW website regularly updated with changes and clarifications related to distance learning.
- Daily Roar Communication notice, with updates and clarifications is shared via RCW social media platforms.
- Calls to parents by teaching staff, paraprofessionals, social workers, administration and office staff are ongoing related to attendance, packet pickup, incomplete course work and social-emotional/mental health concerns.



Food Service

School Year 2020-2021



Breakfast:

- Food Service will provide student breakfast "grab and go" style. Students (grades 1-5) will go to Cafeteria, and (Grades 6-12th) will go to the small gym to pick up their breakfast, and then go straight to their 1st period class.
- All grab and go breakfasts will be charged to students' accounts. Parents are to communicate with their children about whether they are to eat at school or at home.



Lunch:

- All Students will be eating in either the Cafeteria or small gym during their lunch times. Each student will have an assigned table.
- Lunch times will be staggered for each grade level so that we can control the amount of students in the cafeteria and small gym.
- Students enter Cafeteria one way and exit one way. Trays will be pre-prepared so students will not dish any food themselves.
- Staff will enter lunch account number (students will not touch the keypad).



Virtual Students Only (Breakfast/Lunch Pick-up): _____

- If a student is virtual only they can pick up their breakfast and lunch from the school.
- Breakfast/Lunch pick up times are from: 7:30 am - 9:30 am
- You will pick your meals from Library vestibule entrance, door #6.
- You will need to fill out a form each week for each one of your children so our staff can get accurate numbers. The form is on this slide show as well as the school website.
- **Breakfast/lunch Count Form:** [Form](#)



Food Service Protocols:

- Practice Social distancing while in line and at table.
- Wear Mask until you are at your table.
- Students will stay seated entire time unless a para/staff member dismisses them.
- There will be no microwaves or toasters in the lunchroom.
- There will be no water dispensers. Students will have to bring their own water bottles if they wish to have water.
- No a la carte.
- Students should clean up after themselves. We need to work together!
- For additional Food Service information, please see district website. The district website will also include any updates/changes.



Mental Health

School Year 2020-2021



7 suggestions to consider as we plan for a return to school this fall:

1. Foster safety and equity.
2. Build community.
3. Work with community partners to support student and staff mental health.
4. Acknowledge and address grief.
5. Re-establish routine and connection.
6. Use mindfulness to teach self-regulation at home and at school.
7. Create a vision for a better future together.

Counseling/Other Support

We want all students to know that we are thinking about them. These are trying times and mental health concerns must not be ignored. We will continue to work as a team to provide supports families may need.

If families need immediate support Southwest Mental Health Center has a crisis line available 24 hours a day 1-800-642-1525 or text MN to 741741 for free support. You can email any of us listed below with your concerns regarding your overall well-being and we will get back to you as soon as we can.

- Jill Howard - School Nurse - jhoward@rcw.k12.mn.us
- Jamie Golberg - Elementary School Social Worker - jgolberg@rcw.k12.mn.us
- Shereen Frank - High School Social Worker - sfrank@rcw.k12.mn.us
- Karlee Eichten - Guidance Counselor - keichten@rcw.k12.mn.us

Continue to watch your email for tips and support.



Technology Support

School Year 2020-2021



Technology Support

Need for Internet Access?

We are still trying to partner with local internet providers in an effort to provide internet access to any family that doesn't currently have access. We have surveyed families and 90% have indicated internet in the home with the other 10% having access that is limited to hotspots, cellular data on a mobile device, or state that internet is at times unreliable. In the event that we are able to coordinate internet access, we will get that out to those families. In the meantime, those students will receive an alternative means (hard copies) for participating and learning. A homework helpline has been set up for those students as well. rcw-homeworkhelpline@rcw.k12.mn.us or **320-329-8368 EXT. 1002**

FUTURE READY, JAGUAR PROUD.



Technology Support *cont.*

Need for Technology Support?

We understand that our students may need additional technology support as we begin distance learning. Our technology office is available and ready to help with these and other technology needs.

Technology Office:

Tech Support related to district devices only. However, they cannot help with internet provider concerns - [tech support](#).

If you are having internet connection issues, please contact your internet provider. i.e. - Verizon - 1-800-922-0204

FUTURE READY, JAGUAR PROUD.



Student Code of Conduct

School Year 2020-2021



Code of Conduct

Although our distance learning classroom environment is very different (online), the standards of behavior are as important as they are within the school walls. We consider our virtual classrooms as real classrooms. Teachers have dedicated many hours to learn and plan for alternate methods of delivery of lessons. Our teachers and support staff are dedicated to helping all students through this new approach. Therefore, appropriate student behavior is expected.

[Expanded form - Code of Conduct](#)



Code of Conduct in short form...

To ensure that all RCW students understand how to behave in an online environment, we have included a code of conduct that all students are expected to follow:

Interactions with Faculty, Staff, and Classmates

- 1. Students should address all RCW students and staff members respectfully. When addressing education professionals, use of title (Mr., Mrs., Ms., or Dr.) and last name is appropriate.**
- 2. Be polite and respectful at all times, in tone, both in virtual conversations, phone calls, and emails.**
- 3. All communications with other students must be of a course-related nature.**
- 4. Students are expected to demonstrate Academic Integrity.**

District discipline policy will apply.

FUTURE READY, JAGUAR PROUD.



Resources

- COVID-19 (CORONAVIRUS) INFORMATION AND RESOURCES
- Mental Health and Coping During COVID-19 | CDC
- Talking with children about Coronavirus Disease 2019 | CDC
- Resources to Support Mental Health and Coping with the Coronavirus (COVID-19) | Suicide Prevention Resource Center
- **CDC - What You Need to Know on COVID-19**
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- **Renville County Public Health**
https://www.renvillecountymn.com/departments/public_health/index.php
- COVID Coordinator at RCW - Supt. Doug Froke

